

**Appendix 2 - FIP Activities to end of February 2024**

<b>FIP Theme</b>	<b>FM Code Ref</b>	<b>FM Code: Assessment Questions</b>	<b>Action - UID</b>	<b>Characteristics &amp; Measures of Success</b>	<b>Action</b>	<b>Start Date</b>	<b>Expected Completion date</b>	<b>Current Status</b>
2) Improving the approach to managing and governing the capital programme	I2	Is the medium-term financial plan consistent with and integrated into relevant service plans and its capital strategy?	<b>I2.1</b>	The medium-term financial plan is consistent and integrated into relevant service plans and its capital strategy and can be demonstrated by the in year reporting cycle	Review of underlying base budget assumptions that underpin the capital programme and related ongoing developments e.g. Broadmarsh deficit funding as part of the MTFP Refresh	May-23	Feb-24	<b>Move to BAU</b>
3) Enhancing financial systems to meet user needs	C5	Does the leadership team nurture a culture of effective governance and robust internal control across the authority?	<b>C5.2</b>	Comprehensive training and development including 'how to guides' available to all those using Oracle Fusion to provide effective governance and internal controls. Reported through the Annual Governance Reporting statements	Roll out the training and improvement programme including 'how to guides' for all those using Oracle Fusion. Roll out knowledge base	Oct-23	Feb-24	<b>In Progress</b>
7) Enhancing financial strategies	E1	Does the authority have in place an effective framework of financial accountability?	<b>E1.10</b>	Forecasting processes and reporting are well developed and supported by accountable operational management. Forecasting is insightful and leads to optimal decision making	Develop an integrated approach to business, risk and financial planning.	May-23	Feb-24	<b>In Progress</b>

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7) Enhancing financial strategies	G4	Has the authority reported effectively to the leadership team and to members its prospects for long-term financial sustainability, the associated risks and the impact of these for short and medium-term decision making?	<b>G4.2</b>	Corporate approach to setting the budget	2024/25 Budget and rolling forward its MTFP - Establish a formal timetable and framework for managing Growth / Savings with clear lines of accountability with DMTs and FBPs	May-23	Feb-24	<b>In Progress</b>
7) Enhancing financial strategies	L2	How effective has this engagement been?	<b>L2.1</b>	Lessons learnt from 23/24 budget consultation incorporated in 24/25 budget consultation	Seek feedback on the budget consultation undertaken in 23/24	Jul-23	Feb-24	<b>In Progress</b>
8) Adult Social Care Managing Finances	E2	Is the authority committed to continuous improvement in terms of the economy, efficiency, effectiveness and equity of its services?	<b>E2.17</b>	Oversight Board will drive the production of an appropriately resources and jointly managed action plan to deliver data and system improvements and clarify future roles and responsibilities with regard to systems ownership and controls.	Arrange workshop for all parties to understand current forecasting process and issues and define future monitoring process	Nov-23	Feb-24	<b>In Progress</b>

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8) Adult Social Care Managing Finances	E2	Is the authority committed to continuous improvement in terms of the economy, efficiency, effectiveness and equity of its services?	<b>E2.18</b>	Oversight Board will drive the production of an appropriately resources and jointly managed action plan to deliver data and system improvements and clarify future roles and responsibilities with regard to systems ownership and controls.	Review budget and establish clear accountability for each budget and for the data that supports this. This needs to include current revenue budgets but also future MTFP assumptions re growth and fee increases and external funding/grants	Nov-23	Feb-24	<b>In Progress</b>
8) Adult Social Care Managing Finances	E2	Is the authority committed to continuous improvement in terms of the economy, efficiency, effectiveness and equity of its services?	<b>E2.19</b>	Oversight Board will drive the production of an appropriately resources and jointly managed action plan to deliver data and system improvements and clarify future roles and responsibilities with regard to systems ownership and controls.	Define manager and support service roles in forecast process	Feb-24	Feb-24	<b>In Progress</b>

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8) Adult Social Care Managing Finances	E2	Is the authority committed to continuous improvement in terms of the economy, efficiency, effectiveness and equity of its services?	<b>E2.20</b>	Oversight Board will drive the production of an appropriately resources and jointly managed action plan to deliver data and system improvements and clarify future roles and responsibilities with regard to systems ownership and controls.	Identify specific process issues and action to correct or mitigate	Dec-23	Feb-24	<b>In Progress</b>
8) Adult Social Care Managing Finances	E2	Is the authority committed to continuous improvement in terms of the economy, efficiency, effectiveness and equity of its services?	<b>E2.23</b>	Oversight Board will drive the production of an appropriately resources and jointly managed action plan to deliver data and system improvements and clarify future roles and responsibilities with regard to systems ownership and controls.	Establish future finance/management information reporting	Dec-23	Feb-24	<b>In Progress</b>